

# Wells Fargo Technology and Operations Group (TOG)

## Career Tools and Resources

### To Search for Job Opening(s) in the TOG:

- Visit Wells Fargo Careers Site at: [wellsfargo.com/careers](http://wellsfargo.com/careers)
- Click on **Find a Job in the U.S.**

To search for all openings within TOG: On the **Find a Job** page, select **Operations** or **Technology** within the first dropdown menu in the **Job Family** field box and Click on **Search**.

### To Create Job Search Agent(s)

A job agent automatically runs a search for newly posted jobs that meet your interests and emails you a list of the job titles. Each time the agent runs, it checks for new jobs since your last email you received so you do not receive duplicate emails.

- You can create multiple job agents to search for different types of jobs.
- Each job agent will notify you by email of new jobs that match your interests for up to 90 days, and can be reactivated.

- Visit Wells Fargo Careers Site at: [wellsfargo.com/careers](http://wellsfargo.com/careers)
- Click on **Find a Job in the U.S.**
- Click on **Register Now**
- Enter your Email address and a Password, click on **Register**
- On the Registration Confirmation page, click on **Job Search**
- On the Job Search page and click on the **Advanced Job Search** tab
- Enter your search criteria and click **Save Search/Job Agent**
- Give your search a name, click **Create a job agent**, and enter email address to receive the alerts
- Click the **Save Search/Job Agent** again

You will see a list of your saved searches and job agents, which you can edit, delete, or run. Return to this list anytime by clicking **My Saved Searches/Job Agents**. In the meantime, let your job agent do the work until the right job comes along.

### Accommodations Information

If you are a job seeker with a disability and require accessibility assistance or an accommodation to apply for our jobs, please submit a request by telephone or via email. We ask that you specify the assistance needed in order to access our JOBS site and post for a position within Wells Fargo. The email and telephonic options are listed below and reserved only for individuals with disabilities needing accessibility assistance.

- To request an accommodation by telephone, contact us at: **877-255-1606**
- To request an accommodation by email, contact us at: [AccessibilityForJobSeekers@wellsfargo.com](mailto:AccessibilityForJobSeekers@wellsfargo.com)\*

\*This email box is only for job seekers with disabilities requesting accessibility assistance or an accommodation. Please do not call on the status of your job application if you do not require accessibility assistance or an accommodation.

### Contact Information

If you have any questions, comments, or additional assistance please contact Karen Flaxer, Diversity Recruitment Consultant for the Technology and Operations Group Talent Acquisition at [Karen.Flaxer@wellsfargo.com](mailto:Karen.Flaxer@wellsfargo.com) or (303) 889-2201.

### Weekly Communications and Referral Process

Receive Weekly Email	Every Wednesday, Kathy will forward the Weekly TOG Job Opportunities email communication with active external postings.
Share Weekly Email With Others	We encourage you to share email with other VR partners/clients/job seekers within your geographic area.
Online Application Process	Qualified individuals interested in our opportunities can apply directly at <a href="http://www.wellsfargo.com/careers">www.wellsfargo.com/careers</a>
Confirm Application Submitted	Individual applies and confirms with you application was submitted.
Send Referral Email to Karen Flaxer	Send referral email with the applicants name(s) and requisition number(s) applied to <a href="mailto:Karen.Flaxer@wellsfargo.com">Karen.Flaxer@wellsfargo.com</a>

Apply today at [wellsfargo.com/careers](http://wellsfargo.com/careers)

Together we'll go far

